

**PROGRAM OVERVIEW  
FOR THE 33<sup>RD</sup> & 424<sup>TH</sup> JUDICIAL DISTRICT  
INTERMEDIATE SANCTION FACILITY**

**MISSION**

The Intermediate Sanction Facility's mission is to provide an intensive, structured, residential setting that teaches personal work ethic by mandating performance of work detail. This is done in the hope that it will assist offenders whose dysfunctional lifestyle has been assessed as being due to the lack of adequate educational and life skills, failure to maintain employment and/or are at the risk of revocation. The Intermediate Sanction Facility provides the Court system with a viable means of managing the needs of salvageable offenders within the guidelines, which conform, to reasonable public safety.

**EMPLOYMENT COMPONENT**

Some resident's if requested by the sending CSCD or deemed eligible by the ISF staff are allowed to find employment. Studies have shown that many of the problems encountered by probationers have been traced to their inability to obtain or maintain steady employment. The component is designed to instill in the residents a sense of responsibility, self-worth, confidence, and accomplishment. We also address the fact that many residents enter the program owing a substantial amount of money to the Court, victims, and creditors. A full-time employment coordinator oversees the structured employment.

**SUBSTANCE ABUSE COMPONENT**

Residents are enrolled in this component if requested by the sending CSCD or deemed eligible by the ISF Counselor. A bio-psycho-social assessment is completed on those residents who have a history of qualifying substance use. Our substance abuse program is a secure residential program which provides substance abuse education for non-violent felony offenders whose substance use contributed significantly to their committing a crime. A full-time LCDC counselor facilitates and oversees the weekly classes that are based upon Cognitive Behavioral theories and methods. Our counselor employs a spirit of common sense and courtesy which fosters a professional and positive working relationship with the ISF residents.

## **RESIDENT ELIGIBILITY**

Placement of residents in the Intermediate Sanction Facility shall only be by an order of the court and shall meet the following criteria:

1. The defendant did not cause serious bodily injury or death of another as a result of the commission of the offense.
2. The defendant did not use a deadly weapon during the commission of or flight from the offense.
3. The defendant matches the profile of offenders historically committed to county jail/prison, or the defendant has high risk/needs, who if supervised at a lower supervision level would have increased the likelihood of violating the conditions of probation.
4. The defendant must not have a long or serious history of resorting to violence.
5. The defendant must not have any other court cases pending.
6. The defendant must not have a history of aggressive sexual deviant behavior.
7. The defendant must not be suffering from any mental disorder and must be in good physical health.
8. The defendant must be 18 years of age or older.
9. The defendant must be able to perform strenuous manual labor and physical activity without risk to health.

It is important to note that the Facility is not designed to be a holding cell for offenders waiting for disposition with the court, nor for those waiting for a vacancy in the Institutional Division of the Texas Department of Criminal Justice (TDCJ-ID). It is not a treatment center for those addicted to drugs or alcohol, and it shall not be used as a diagnostic facility to determine offender eligibility for rehabilitation center services. However the Facility does offer programs that may address some of these needs. The Facility shall not serve as an emergency shelter for probationer crises, nor to relieve overcrowding in county jails. The resident may be placed in the Facility only by court order.

The Intake Coordinator with the assistance of the Facility Supervision Officer screens potential residents and recommendations are made to the Facility Director regarding the appropriateness of the placement according to applicable standards. Appropriate placements will be accepted on a space-available basis. The Director has the authority to deny admission to any ineligible applicant.

## **PROGRAM OPERATIONS**

The 33<sup>rd</sup> & 424<sup>th</sup> Judicial District Intermediate Sanction Facility is a 54-bed facility, which houses residents from one hundred eighty days to twenty-four months. The average stay is just over 180 days. The Facility provides an intensive, structured, residential setting that teaches personal work ethic by mandating performance of Work Detail. The Facility assists offenders by providing cognitive skills, educational programs, life skills programming, employment preparation, and employment.

The Facility promotes responsible behavior by using a phased incentive program. As a resident demonstrates more responsibility by his actions and progresses throughout the program, he earns more privileges and ultimately a recommendation for release from the program.

While in the Facility, each resident's progress is evaluated for the court by the Facility Supervision Officer each 180 days. If the judge determines the resident has demonstrated an acceptance of responsibility, the court may order the resident released from the Facility. Upon discharge the former resident is required to make contact with his supervision officer from the sending jurisdiction. He should be supervised according to his risks to the community and his needs as a rehabilitating offender.

If the court determines a resident has not made satisfactory progress, the court may revoke the resident's probation and incarcerate the offender at the TDCJ-ID. Should this occur, the offender would not receive any credit for the time served in the Facility.

## **COMMUNITY BENEFITS**

There are several ways the community benefits from the Facility. The program provides community protection through positive supervision. In addition, residents must provide work detail to non-profit organizations and governmental agencies. Resident's are also reintegrated to their community as more positive and productive members of society. After five years of operation about 50% of Facility graduates have successfully completed or continue to successfully complete their original probationary period.

## **COMMUNITY INVOLVEMENT**

Since the 33<sup>rd</sup> & 424<sup>th</sup> Judicial District Intermediate Sanction Facility is a community-based program, community input and participation are vital to the success of the Facility. Citizen feedback, information, and ideas are welcome.

**SUGGESTED WORDING FOR  
COURT ORDER FOR PLACEMENT IN THE  
33<sup>RD</sup> & 424<sup>TH</sup> JUDICIAL DISTRICT'S  
INTERMEDIATE SANCTION FACILITY**

“Pursuant to the Community Corrections Facilities provisions of the Texas Criminal Procedure-Code and Rules, Articles 42.12, and **IN LIEU OF INCARCERATION IN THE INSTITUTIONAL DIVISION OF THE TEXAS DEPARTMENT OF CRIMINAL JUSTICE**, the defendant is ordered to reside at the 33<sup>rd</sup> & 424<sup>th</sup> Judicial District Intermediate Sanction Facility for a term which may not be less than (180) one hundred eighty days and no more than (24) twenty-four months. The defendant shall abide by the Facilities rules and regulations, including, but not limited to, submitting to random urinalysis and periodic searches for the purposes of safety and security, and performing Work Detail as outlined by Facility Program Guidelines.”

**SPECIAL NOTES:** If the Court requires any specific conditions, those conditions should be clearly written into the court order. However, active participation by a resident in Alcoholics Anonymous, IOPT, Life Skills, Literacy training, Adult Basic Education, GED training, Psychological evaluation and/or counseling, etc., may be required by a supervision plan based on a risk/needs assessment.

Also, the court may consider temporarily waiving the community supervision fee while the resident stays at the Facility.

**GUIDELINE CHECKLIST FOR DEFENDANT PLACEMENT  
IN THE 33<sup>RD</sup> & 424<sup>TH</sup> JUDICIAL DISTRICT  
INTERMEDIATE SANCTION FACILITY**

Probation conditions or amended orders placing a defendant in the 33<sup>rd</sup> Judicial District's Intermediate Sanction Facility must include a statement denoting the placement is in lieu of incarceration in TDCJ/ID. This will allow the Intermediate Sanction Facility to remain within CJAD specifications. A "Suggested Wording" is attached.

The following items must be submitted before a defendant will be placed in the Facility:

- \_\_\_\_\_ Transfer Transmittal Form
- \_\_\_\_\_ Offense Report
- \_\_\_\_\_ Judgement (Order Placing Defendant in I.S.F.)
- \_\_\_\_\_ Original Conditions of Probation
- \_\_\_\_\_ CCH
- \_\_\_\_\_ PSI
- \_\_\_\_\_ SCS
- \_\_\_\_\_ \*Physical Exam (**10 days prior to arrival**)
- \_\_\_\_\_ \*TB test-(Manteaux or Mono-Vac) (**7 days prior to arrival**)
- \_\_\_\_\_ Personal Data Form
- \_\_\_\_\_ Intake Information Form or Completed Community Supervision Tracking System (CSTS)  
Form
- \_\_\_\_\_ TRAS
- \_\_\_\_\_ Court Ordered Fee Balance Statement

**\*Test must have been completed within 7 days prior to defendants placement in the Intermediate Sanction Facility or defendant must be re-tested or have chest x-ray taken.**

For specific criteria for the placement of a defendant see the RESIDENT ELIGIBILITY portion of the PROGRAM OVERVIEW.

The defendant must have the following items upon entry into the I.S.F.:

- Seven (7)     Pair socks - white only
- Seven (7)     Underwear - white only
- Seven (7)     T-shirts - (plain white, absolutely no markings, colored shirts, tank tops or sleeveless shirts)
- One (1)       Pair pajamas or sweat pants

## **PERSONAL ITEMS**

Residents should only bring the items in the following list. Any items other than those listed will be confiscated and will be subject to disposal. Residents should bring the required personal clothing items as they will not be provided by the Intermediate Sanction Facility.

### **REQUIRED PERSONAL ITEMS**

#### **SHOES**

- One (1) Pair shower shoes (thongs)
- One (1) Pair athletic/tennis shoes (optional)
- One (1) Pair work shoes/boots

#### **UNDERWEAR**

- Seven (7) Pair socks - White Only
- Seven (7) T-shirts (plain white, absolutely no markings, colored shirts, tank tops or sleeveless shirts)
- Seven (7) Underwear - White Only

#### **SLEEP WEAR**

- One (1) Pair pajamas
- One (1) Bath Robe (optional)

#### **SEASONAL WEAR**

- One (1) Jacket
- Three (3) Pair Thermal Underwear (plain white only)

#### **OPTIONAL CLOTHING FOR EMPLOYMENT COMPONENT RESIDENTS**

- Three (3) Pants or Shorts
- Three (3) Shirts
- One (1) Watch

#### **Identification Documents**

- Drivers License
- Official Picture Identification Card (Example: Texas State ID)
- Birth Certificate
- Social Security Card

#### **Miscellaneous**

- Glasses, or Contacts, and False Teeth

#### **PERSONAL HYGIENE ITEMS**

Will only be available through the Facility commissary.

#### **DAILY WEAR**

Residents will be issued institutional uniforms for daily wear.

## **OTHER**

Residents will be issued institutional uniforms for daily wear. Residents will be required to wear Facility uniforms at all times except for regular sleeping hours at which time residents will be required to wear pajamas. Residents in the employment component will be allowed to wear civilian clothes one (1) hour before leaving for work until one (1) hour after returning from work.

**NO JEWELRY OF ANY TYPE WILL BE ALLOWED**, including wedding rings. Any rings or other type of jewelry brought to the Facility by a resident will be confiscated. The 33<sup>rd</sup> Judicial District Intermediate Sanction Facility, 33<sup>rd</sup> & 424<sup>th</sup> Judicial District C.S.C.D. and Burnet County are in no way responsible for jewelry or any other type of personal property brought to the Facility by a resident or a residents family. **Note: Employment Component residents will be allowed to have one (1) watch on their person.**

**33<sup>RD</sup> & 424<sup>th</sup> JUDICIAL DISTRICT  
INTERMEDIATE SANCTION FACILITY  
PHYSICAL EVALUATION FORM**

Name: Jacob Black Sex: Male DOB: 09/03/1985

Address: 6259 River Oaks Dr  
Kingsland, Texas 78639

County: \_\_\_\_\_

1. Date: \_\_\_\_\_ Time: \_\_\_\_\_

2. Temp: \_\_\_\_\_ Pulse: \_\_\_\_\_ Resp: \_\_\_\_\_  
BP: \_\_\_\_\_ Weight: \_\_\_\_\_ Height: \_\_\_\_\_

3. Recent Weight Change? Yes: \_\_\_ NO: \_\_\_ (If yes, Explain):  
\_\_\_\_\_

4. ALLERGIES (food, meds, etc.) WRITE IN RED: \_\_\_\_\_  
\_\_\_\_\_

5. Activity Level: \_\_\_ Ambulatory: \_\_\_ Wheel Chair: \_\_\_

6. Check for the following:

Back Strain _____	Hernia _____	Asthma _____
Diabetes _____	Hypertension _____	Dentures _____
Glaucoma _____	Heart Trouble _____	Contact Lens _____
Hearing Deficiency _____	Bowel Problems _____	Pacemaker _____
Kidney Problems _____	Difficulty Swallowing _____	Eye Glasses _____
Resp. Difficulty _____	Frequent Headaches _____	Hearing Aid _____
Nervous Breakdown _____	Artificial Limbs _____	Seizures _____
Walker _____	Heart Murmur _____	

7. Smoking History: (no. of pack/day, etc.): \_\_\_\_\_

8. Diet: Regular: \_\_\_ Special: \_\_\_\_\_

9. Education

Years Attended: High School: \_\_\_\_\_ College: \_\_\_\_\_

10. Occupation/Current Status: \_\_\_\_\_

11. Medical History

A. Surgeries: \_\_\_\_\_



**33<sup>RD</sup> & 424<sup>th</sup> JUDICIAL DISTRICT  
INTERMEDIATE SANCTION FACILITY  
PHYSICAL EVALUATION FORM  
(Continued)**

Name: Jacob Black

B. Medical Hospitalization: \_\_\_\_\_  
\_\_\_\_\_

C. Present Medical Physician: \_\_\_\_\_

D. Medication (Dosage and Time): \_\_\_\_\_  
\_\_\_\_\_

E. Medication Taken Today: \_\_\_\_\_  
\_\_\_\_\_

F. Recent Fall or Injury: \_\_\_\_\_  
\_\_\_\_\_

G. Condition of Skin (scars, bruises, sores,  
rashes): \_\_\_\_\_

H. Tuberculosis Test (Mantoux or Mono-Vac ONLY)  
Test must have been completed within 7 days prior to defendants placement in the  
Intermediate Sanction Facility or defendant must be re-tested or have chest x-ray  
taken.

**TUBERCULOSIS TEST:**

Date Given: \_\_\_\_\_

Date Read: \_\_\_\_\_          Positive          Negative

\_\_\_\_\_  
**Physician or Certified Medical Personnel**

\_\_\_\_\_  
**Date**

I authorize all information on the physical form to be released to the 33<sup>rd</sup>/424<sup>th</sup> Judicial District Intermediate Sanction Facility.

\_\_\_\_\_  
**Probationer**

\_\_\_\_\_  
**Date**